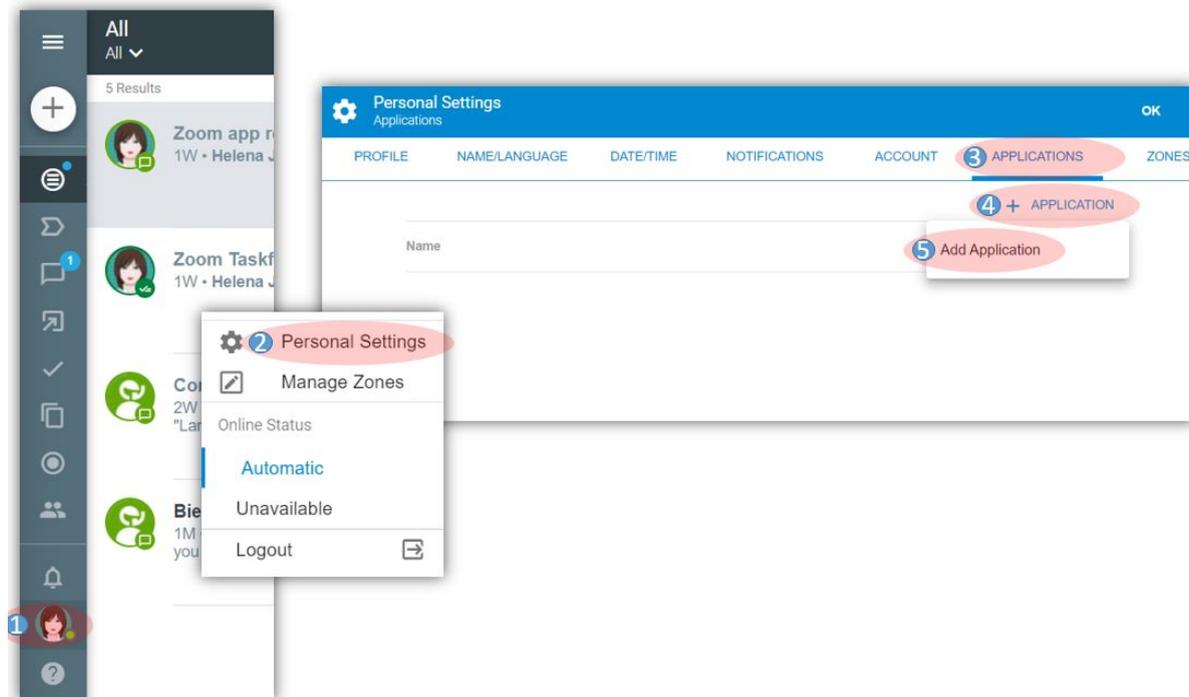# Vmoso

Zoom App

Installation

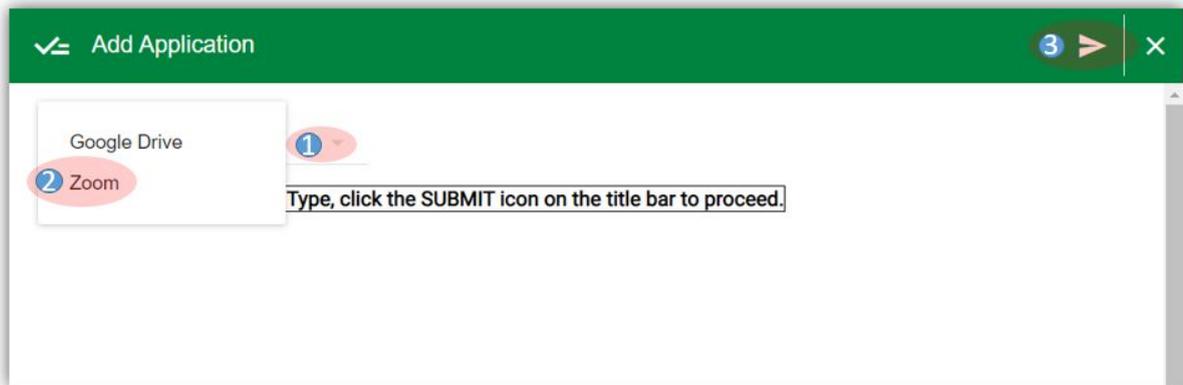Installation have to be performed from vmoso (https://app.vmoso.com)
Once logged in to vmoso, you will need to activate the Zoom app. To do that:
1) Click on user icon.
2) Click on "Personal Settings".
3) Click on "APPLICATIONS" tab.
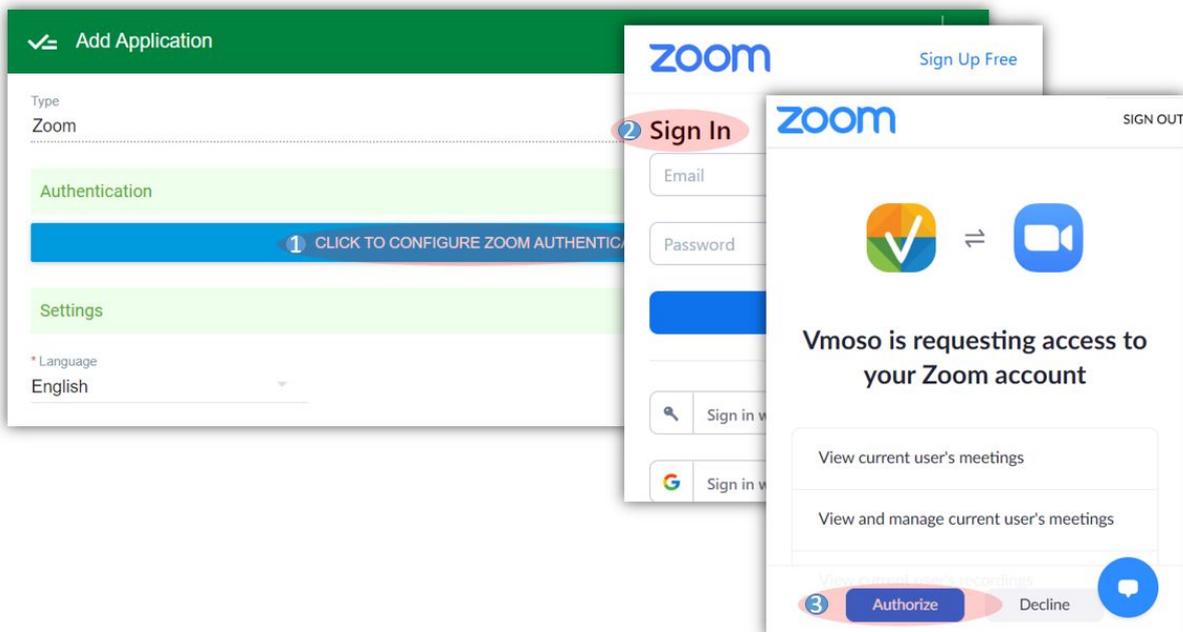4) Click on "+ APPLICATION"
5) Then "Add Application".
The activation form will be displayed

From integration apps available, select Zoom and submit the form.

1) Click on "CONFIGURE" button in order to start Zoom authorization flow. A new popup will be opened
2) You will need to sign in to Zoom if you are not already logged
3) Review permissions requested by Vmoso app on your Zoom items and click on "Authorize" button

1) You will see email used to authorize
2) Set language to be used in some app notifications
3) Submit the form to finish Zoom app activation/installation from Vmoso
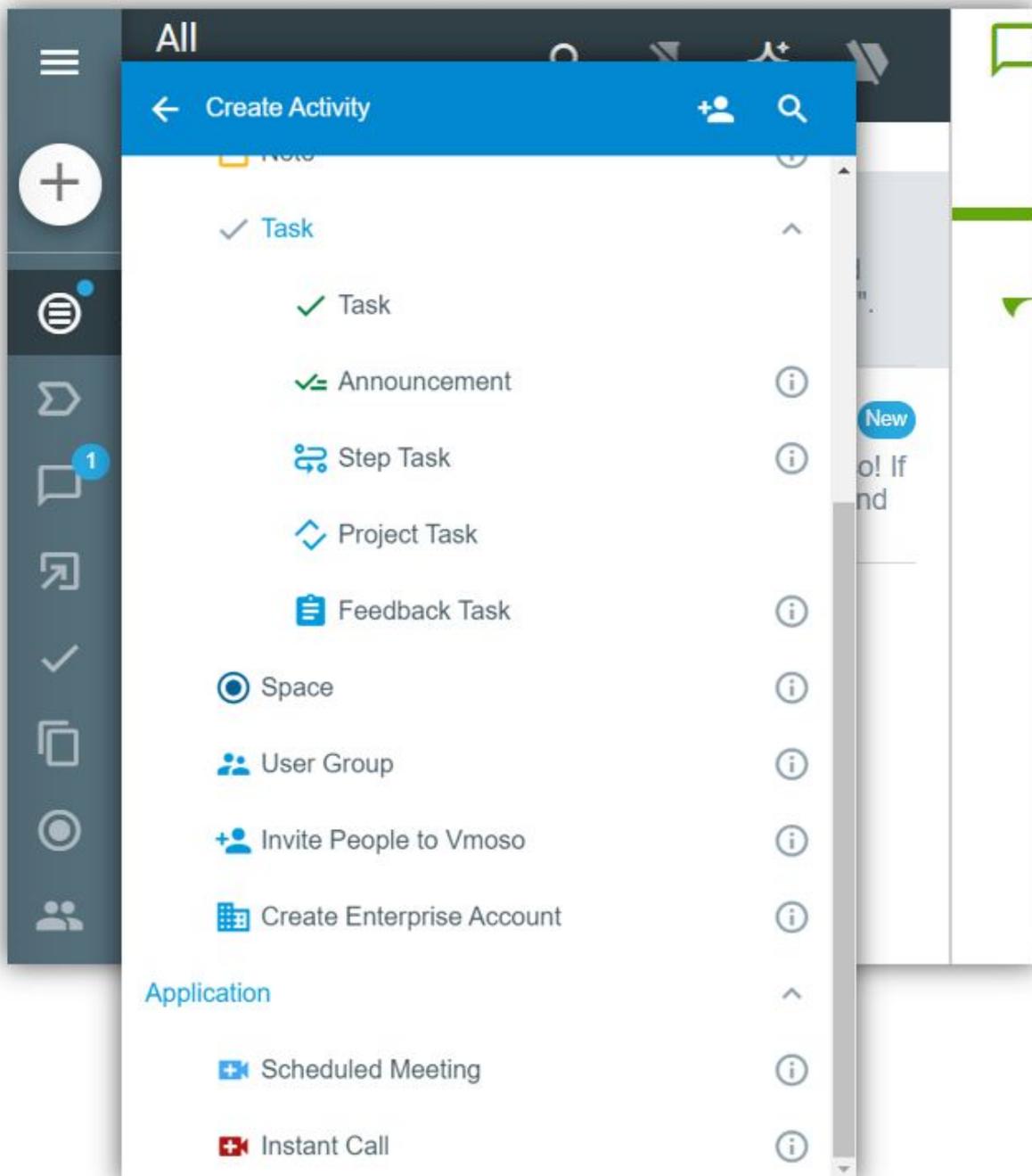

You will see Zoom is now added as application

Usage

After Zoom app is activated, new Zoom related features are added to Vmoso
1) Click on "+" which is used to create new items in Vmoso
2) Under "Application" section you will see new entities available
3) "Scheduled Meeting" is used to create a Scheduled Meeting in Zoom
4) "Instant call" is used to create an Instant meeting in Zoom

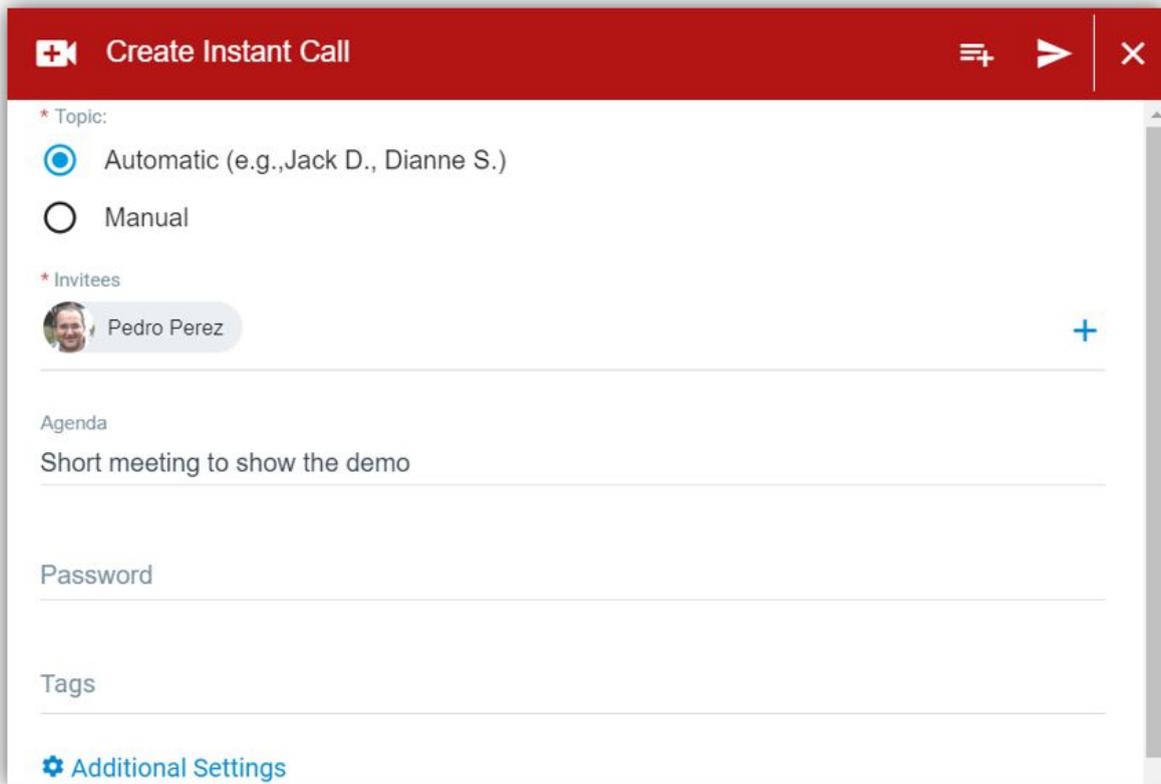## Creating a scheduled Meeting

The creation page includes most options available, similar to what you can see on Zoom interface. The "Invitees" field is used to invite your contacts on Vmoso.

Instant Call

An instant call is just an instant meeting in Zoom. The creation page doesn't have time related fields. Field "Invitees" is also available
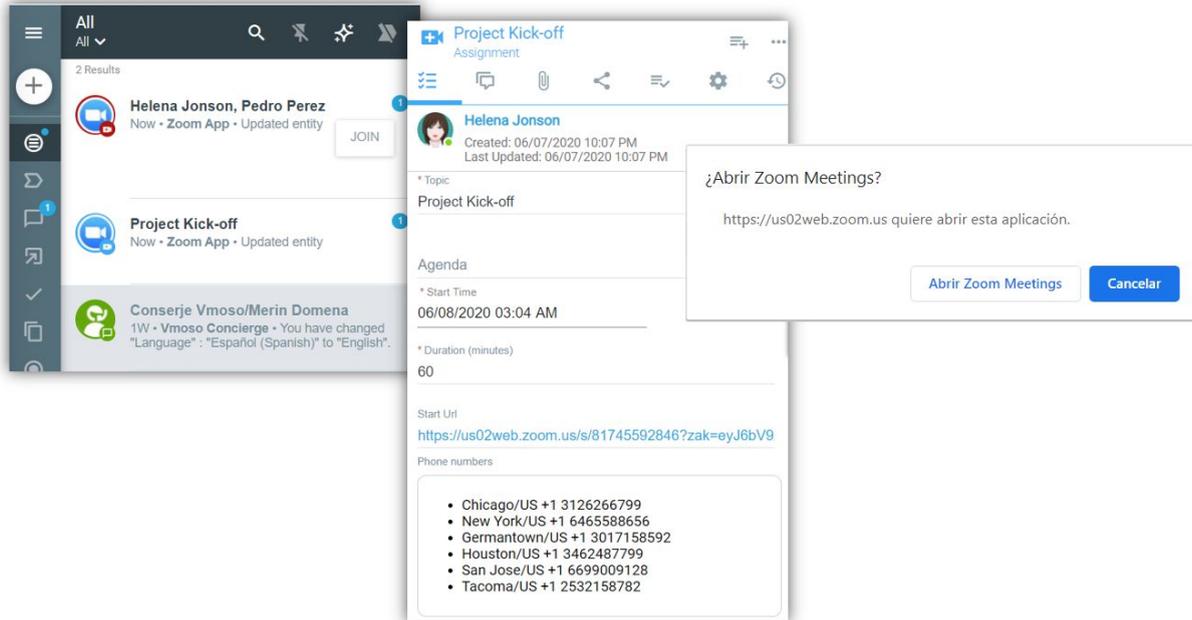
The activity stream

Meeting objects in Vmoso will be displayed on Activity Stream for meeting creator and invitees, so you can click on activity tiles in order to know about the meetings and start/join them
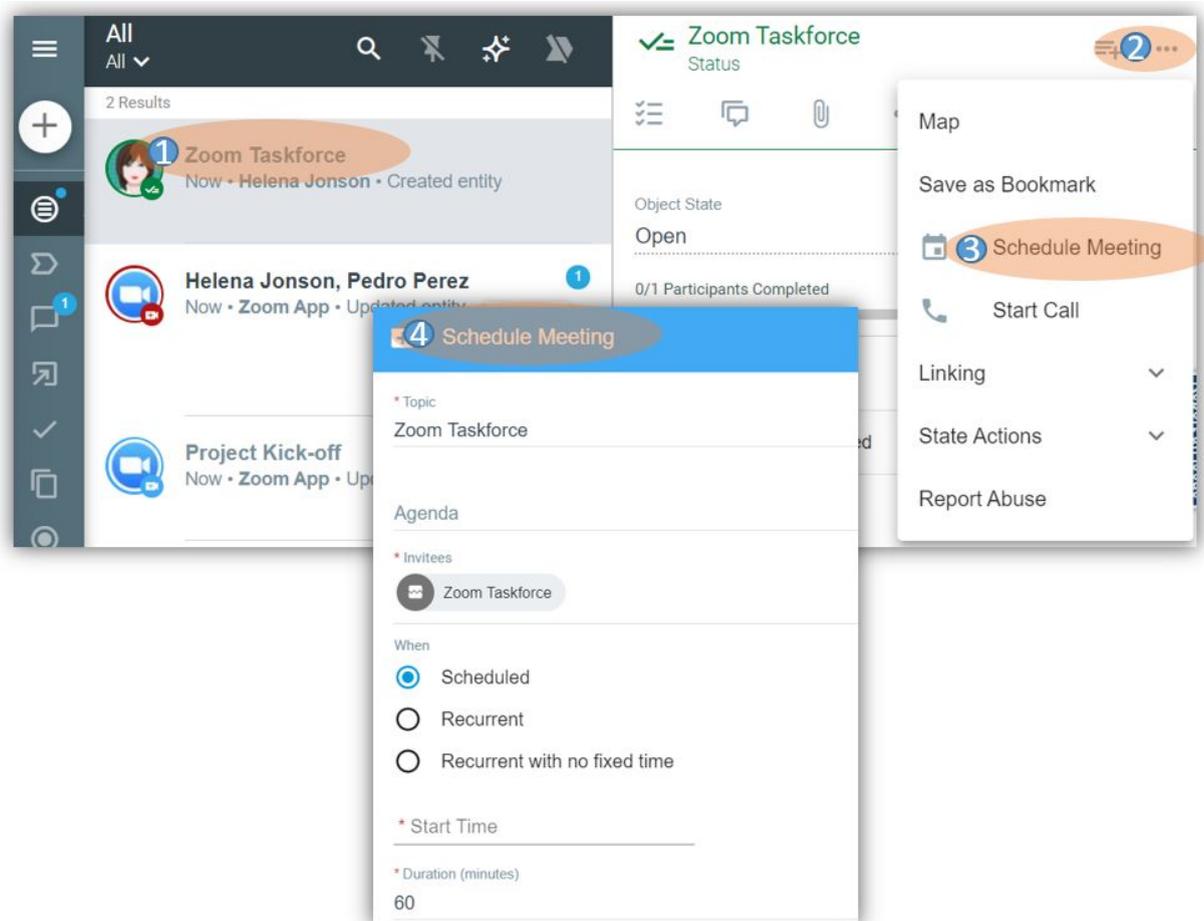
In-context features

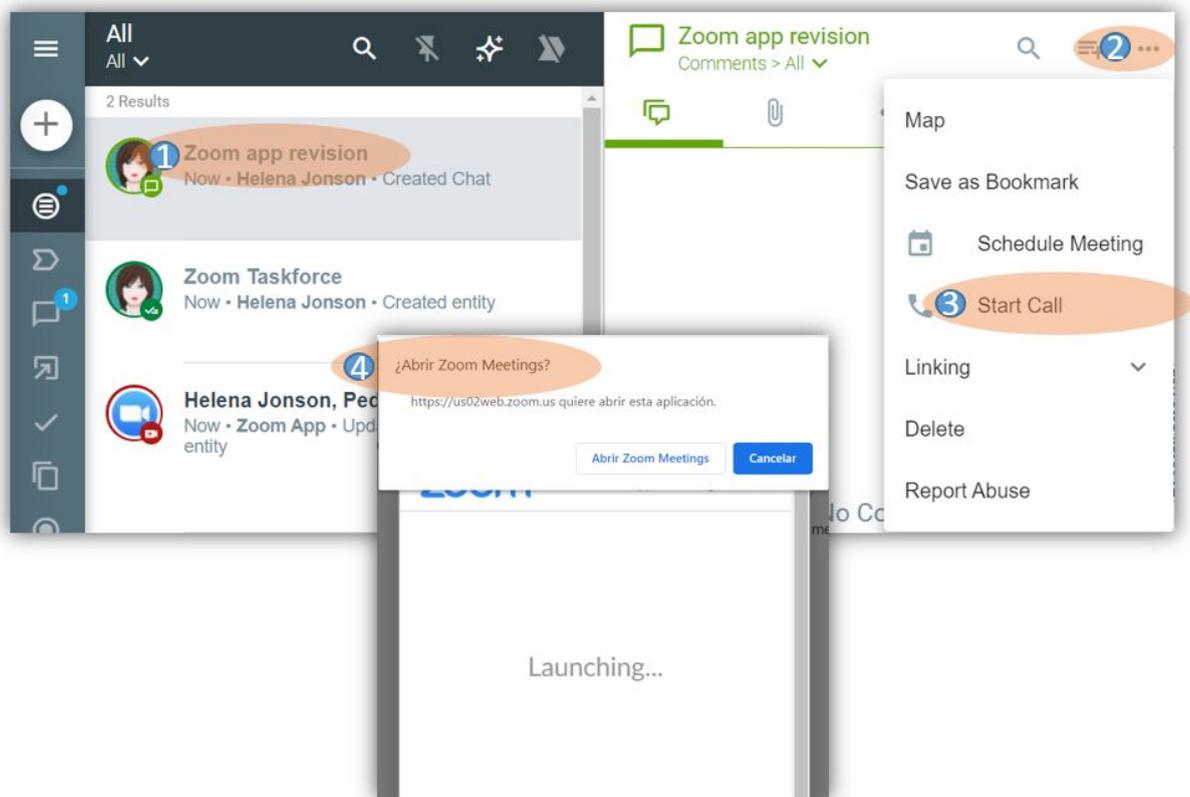They are Zoom related features available from other Vmoso items.

Creating a scheduled meeting from a Vmoso task

1) Click on existing task tile
2) Click on Flyout menu
3) Click on "Schedule Meeting"
4) A creation page will be displayed with pre filled information
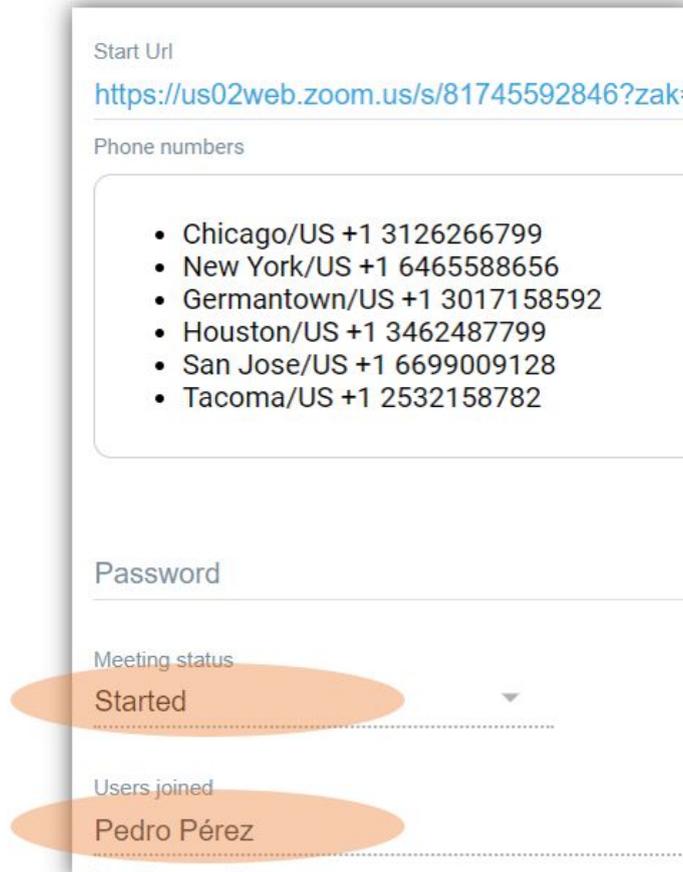
Starting a call (Instant meeting) from a Vmoso chat

1) Click on existing task tile
2) Click on Flyout menu
3) Click on "Start Call"
4) In this case, meeting start url is opened automatically and Instant Call entity is not visible in activity stream

Meeting status and notifications

Events sent by Zoom are used to know meeting status and notify Vmoso users.

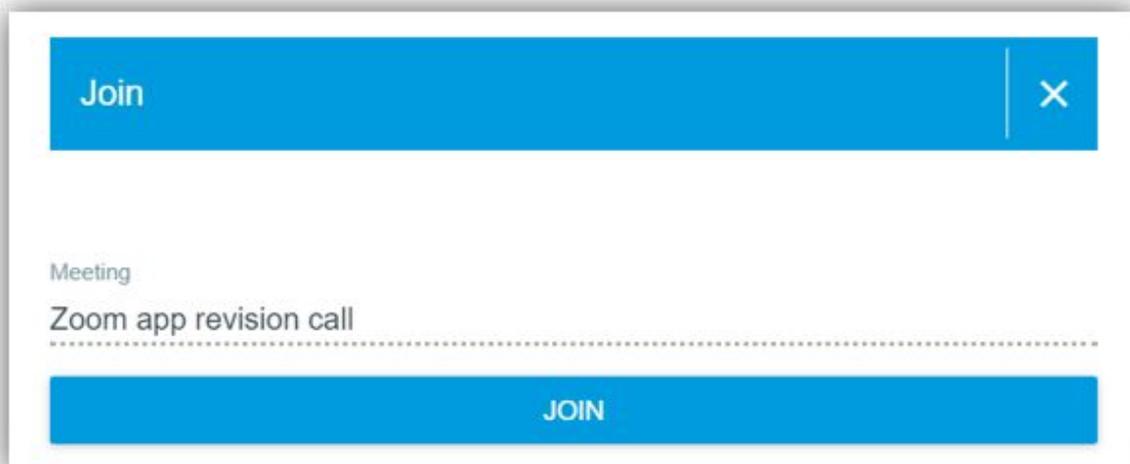On Vmoso meeting assignment page you can see meeting status and users joined to the meeting

When an instant meeting is started by the host, Vmoso invited users are notified.

Meeting recordings

When record in the cloud option is selected (1), meeting recording links will be added to meeting assignment page (2)

Uninstallation

Uninstalling Vmoso app from Zoom Account
1) Login to your Zoom account and navigate to the Zoom App Marketplace.
2) Click **Manage** > **Installed Apps** or search for the **Vmoso** app.
3) Click the **Vmoso** app.
4) Click **Uninstall**.

Uninstalling Zoom integration from Vmoso
1) Click on user icon.
2) Click on "Personal Settings".
3) Click on "INTEGRATIONS" tab.
4) Click on "-" button to remove Zoom integration